

**U.S. DEPARTMENT OF EDUCATION**  
**ADVISORY COMMISSION ON ACCESSIBLE INSTRUCTIONAL MATERIALS**  
**IN POSTSECONDARY EDUCATION FOR STUDENTS WITH DISABILITIES**

## *Agenda*

**Location:** Office of Special Education and Rehabilitative Services  
Potomac Center Plaza (PCP)  
550 12th Street SW, 10th Floor Auditorium  
Washington, DC 20202

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### **Monday, September 27, 2010**

9:00 a.m. – 9:30 a.m.	Call to Order by Designated Federal Official (DFO) Member Introductions
9:30 a.m. – 10:00 a.m.	Welcoming Remarks: <ul style="list-style-type: none"><li>• <i>Alexa Posny, Assistant Secretary, OSER</i></li><li>• <i>Kareem Dale, Special Assistant to the President for Disability Policy</i></li><li>• <i>Eduardo Ochoa, Assistant Secretary, OPE</i></li></ul>
10:00 a.m. – 10:15 a.m.	Break
10:15 a.m. – 11:00 a.m.	Overview of the Commission <ul style="list-style-type: none"><li>• Review of the Law</li><li>• Content of the Report</li><li>• <i>Dave Berthiaume, DFO</i></li></ul>
11:00 a.m. – 11:30 a.m.	Ethics Training <ul style="list-style-type: none"><li>• <i>Susan Winchell, Attorney, Office of General Counsel</i></li></ul>
11:30 a.m. – 12:00 p.m.	FACA Overview <ul style="list-style-type: none"><li>• <i>Karen Akins, Committee Management Officer</i></li></ul>
12:00 p.m. -1:00 p.m.	Lunch Break
1:00 p.m. – 1:30 p.m.	Discussion of Selection of the Chair and Vice-Chair by the Commission Members
1:30 p.m. – 3:00 p.m.	Closed Session: Commission Discussion of Candidates for Chair and Vice-Chair
3:00 p.m. – 3:15 p.m.	Break

3:15 p.m. – 4:00 p.m.	Open Session: Formal Election of Chair and Vice-Chair Comments by Chair and Vice-Chair on their Role
4:00 p.m. – 4:30 p.m.	Wrap-up: Preview of Tuesday’s Discussions General Comments by Board Members
4:30 p.m.	Adjournment

## Tuesday, September 28, 2010

9:00 a.m. -- 9:15 a.m.	Logistical Travel Information/Administrative Issues
9:15 a.m. – 10:00 a.m.	Call to Order by the Chair; Talk by the Chair and Vice-Chair; Comments from Members
10:00 a.m. – 12:00 p.m.	Roundtable presentation by U.S. Department of Education subject matter experts on background regarding key issues in the “Considerations” section of the law Panel Members: <ul style="list-style-type: none"> <li>• <i>Mark Snyderman (RSA/OSERS)</i></li> <li>• <i>Jeff Rosen (OGC)</i></li> <li>• <i>Glinda Hill (OSEP/OSERS)</i></li> <li>• <i>Shedita Alston (OPE)</i></li> <li>• <i>Bonnie Jones (OSEP/OSERS)</i></li> </ul>
12:00 a.m. – 12:45 p.m.	Lunch Break
12:45 p.m. – 2:30 p.m.	Strategic Planning: Chair provides proposed timeline for completing report Panel discusses background materials needed, expert consultation, and research needed to carry out its work
2:30 p.m. – 2:45 p.m.	Remarks by and Swearing In of Members by Under Secretary Kanter
2:45 p.m. – 3:30 p.m.	Strategic Planning: Additional Discussion on Content of the Report
3:30 p.m. – 3:45 p.m.	Wrap-up Final Words from Members, Chairs and DFO
3:45 p.m.	Adjournment